

## Fatigue Management Policy Statement

| Revision Number  | Prepared (P), Reviewed (R), Amended (A) | Authorised By | Approval Date | Effective Date | Review Date   |
|--|---|---------------|---------------|----------------|---------------|
| 1.0  | TCG (P)                                 | Stephen Smith | 8 May 2018    | 8 May 2018     | 8 May 2020    |
| 2.0  | Jotham Alex (R)                         | Steve Smith   | 6 August 2020 | 6 August 2020  | 6 August 2022 |
| 3.0  | Kirk Moon                               | Steve Smith   | 5 August 2022 | 5 August 2022  | 5 August 2024 |
| 4.0  | Kirk Moon                               | Steve Smith   | 9 April 2024  | 9 April 2024   | 9 April 2026  |
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### 1.0 Purpose

The purpose of this document is to provide for the biennial review of the company Fatigue Management Policy Statement that is included within the Titan Contracting Group Health, Safety and Environmental (HSE) Management Plan.

### 2.0 Scope

This Fatigue Management Policy Statement applies to all workers associated with Titan Contracting Group.

### 3.0 Review Process

The current Company Fatigue Management Policy is shown on page 2.

This Policy will be reviewed every 2 years by the Titan Contracting Group Directors and HSE Manager and approved, signed, and dated by both Co-Directors.

Once approved, this Policy will be communicated to all workers of Titan Contracting Group and inserted into the company HSE Plan.



## Fatigue Management Policy Statement

Titan Contracting Group is committed to the well-being of its workers and takes fatigue management into account when planning and undertaking activities across the organisation.

Titan Contracting Group will ensure that all planned work does not exceed a 12-hour work period as per the KiwiRail guideline below, which requires that all work is planned to be completed within a 12-hour work period.

|   | Desired  | Absolute |
|---|----------|----------|
| Maximum work period                                       | 12 hours | 14 hours |
| Rest between work periods                                 | 12 hours | 10 hours |
| Number of consecutive work periods before an off-duty day | 10 days  | 12 days  |

1. Approval to exceed a 12-hour work period must be obtained from the Operations Manager prior to the work occurring.
2. A Fatigue Management Plan will be discussed and completed with the workers to assess project requirements and mitigate risks where possible.

If you have any questions about this policy, please do not hesitate to contact the office.

Terms and conditions are acknowledged and understood. This form will be held on file in your Personal File in the Auckland Office.

**Signed:**

*Stephen Smith (Co-Director)*

Date: April 2024

*Michael Smith (co-director):*

Date: April 2024

Employee Name and Signature:

Date: